

Minutes of the PC4A Partner Meeting

Held Virtually on November 20, 2025 at 3:00 pm

Members Present: Jamie Bretz, Josh Hamilton, Greg Paonessa, Tim McCroskey, Donna Reed, Robert Stefko, Lydia Taylor

Meeting Information

1. Motion to approve the minutes of the October 16, 2025 meeting was made by Greg Paonessa and seconded by Jamie Bretz. The motion passed unanimously.
2. The upcoming NDEP Award Annual Meeting will now be held on January 21 and 22, 2026 from 1:00 PM to 3:00 PM. All partners are encouraged to attend. A registration link will be sent to partners as soon as possible.
3. Partners were thanked for distributing the certification survey as many more responses have been received from MCCC and WCCC students. All partners were asked to continue distributing the survey to current students and alumni. The deadline for responses has been extended to December 31, 2025.
4. Quarterly report templates will be sent to all partners by December 1, 2025. All partners are asked to provide as much detail as possible and to include any documentation to highlight their efforts. Reports are due to the PM by no later than January 16, 2026.
5. Partners were asked to provide the best date/time for a possible lunch and learn focused on career prep and certifications in early December. Partners agreed that pushing the lunch and learn to early spring would encourage more participation.
6. Partners provided the following updates:
 - a. **MCCC:** Work with the PAC Ecosystem is providing connections with others including contacts who want to get involved with the upcoming CTF and offer paid internships. Interns will be selected soon. A CompTIA A+ bootcamp will be offered in December, and a CompTIA Network+ bootcamp will be offered in January. These workshops will be opened to partner students.
 - b. **PHCC:** Over 16 students attended IUP's cybersecurity day virtually, which went very well. Work continues to set up spring internships at the Richland and Altoona campuses. A web-based activity is currently in development to help prepare students for CTF-style competitions. Scholarships have been distributed.
7. The next partner meeting will be held at 3:00 PM EST on December 18, 2025.
8. With no further business, the meeting concluded at 3:25 PM EST.

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag.