

Minutes of the PC4A Partner Meeting

Held Virtually on February 23, 2026 at 3:30 pm

Members Present: Waleed Farag, Josh Hamilton, Sherri Mack, Tim McCroskey, Greg Paonessa, Donna Reed, Christie Sever, Lydia Taylor, Wally Zapotoczny

Meeting Information

1. Motion to approve the minutes of the January 26, 2026 meeting was made and the motion passed unanimously.
2. The PI was recently contacted by the funding agency regarding the possibility of an option year for PC4A. Partners were contacted regarding their commitment, and the PI and PM are working on submitting the requested documentation. More details will be provided as soon as possible.
3. The funding agency recently requested more specific data on the PC4A projects, including “unique participants” and total funds spent on participant related activities (internships, scholarships, vouchers, etc.). Quarterly reports templates will now require additional information.
 - a. The PM will continue to track all relevant project data, and partners do not need to submit any data retroactively.
 - b. No identifying information will be shared with other partners or posted publicly. Partners can choose to submit on student ID numbers if they prefer. Data is only used to track “unique participants.”
4. Only four responses have been received for the POGIL workshop survey. Partners were asked to continue advertising the workshop to their faculty, as at least two faculty are requested to attend from each partner school.
5. The second annual PC4A CTF will be held on April 10-11, 2026. Marketing materials will be shared with all partners as soon as the environment is built and students are able to register their teams.
6. A link to the annual PC4A Student Survey will be shared with partners soon, and all were asked to encourage students to complete the survey.
7. Concurrent Technologies Corporation will be offering another Security Clearance lunch and learn. Partners agreed that two separate webinars would be best to encourage participation. The webinar is tentatively scheduled for March 20 and April 10, 2026. More details will be provided to partners soon.
8. Partners will be contacted soon to schedule mid-year progress review meetings.
9. Partners provided updates on their recent activities.
10. The next partner meeting will be held on March 30, 2026 at 3:30 PM EST.
11. With no further business, the meeting concluded at 4:15 PM EST.

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag.