

# Minutes of the PC4A Biweekly Meeting

## Held Virtually on May 7, 2025 at 3:00 PM

**Members Present:** Michael Caglia, Waleed Farag, Kelli Gardner, Josh Hamilton, Sherri Mack, Donna Reed, Guy Patra, Erica Reighard, Christie Sever, Patricia Smallacombe, Robert Stefko, Lydia Taylor

### Meeting Information

1. Motion to approve the minutes from the April 23, 2025 meeting was made by Guy Patra and seconded by Michael Caglia. The motion was approved unanimously.
2. Partners were reminded to submit invoices by no later than Monday, May 12, 2025.
3. The PM has been working on a new activity page on the website that better showcases partner activities and can be filtered based on institution, category, and/or timeframe. Changes are expected to go live soon, and all partners will be notified once the new page is published.
4. The next quarterly newsletter is expected to be published by the end of the month. Partners will be contacted for a complete list of all upcoming events/activities to be included.
5. The PI recently contacted the funding agency regarding the status of our no-cost extension (NCE) request, which is still pending. If the NCE is approved, partners will need to submit a new Scope of Work and budget. Templates will be provided for both documents to assist partners, and partners are asked to be prepared to complete both the Scope of Work and Budget within a week of receiving the templates.
6. Partners were asked to share their availability for monthly partner meetings during the summer months. Based on availability, the next partner meeting will be held at 3:00PM on June 4, 2025.
7. Partners provided the following updates:
  - a. **BC3:** A Security+ bootcamp will be held near the end of May and other partner students are welcome to attend.
  - b. **WCCC:** Work continues to launch the Pearson Vue Testing Center. A coding camp will be held July 28-30, 2025, and a cybersecurity camp will be held August 4-6, 2025.
  - c. **NCC:** Six exam vouchers have been ordered. Two paid internships will be offered over the summer. Two new faculty have been hired, one for computer science and another for math. Work continues to prepare for offering the summer robotics camp which has not yet been confirmed. A career exploration day was offered and over 200 high school students attended the event.
  - d. **PHCC:** PHCC's CAE designation was recently renewed. In-house internships continue and students are working to support the Pearson Vue Testing Center and research CAE provided resources on Clark. Network+ and Security+ exams are expected to be scheduled soon for about 10 students. The BSides conference will be offered on Thursday. PHCC was awarded a substantial grant from the state for support of dual-enrollment students, which will be used to offer scholarships to high school students if the NCE is not approved.
  - e. **BUCKS:** Summer books have been purchased. One final Python training will be offered on Friday, and faculty will take certification exams over the summer. Four students have passed cert exams and more will be scheduled soon.
  - f. **MCCC:** 20 students and faculty attended the cybersecurity workshop offered through IUP's Cyber Service Academy. An A+ bootcamp begins today with 32 registered

students, five of which are from NCC. A hackathon will be offered to Montgomery County high school students at the end of the month. Two students are preparing to take their Security+ exam.

8. The next meeting will be held virtually on June 4, 2025 at 3:00PM.
9. With no further business, the meeting concluded at 3:40 PM EST.

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag.