Minutes of the PC4A Biweekly Meeting
Held Virtually on March 19, 2025 at 3:00 PM

Members Present: Waleed Farag, Josh Hamilton, Becky Hays, Sherri Mack, Tim McCroskey, Donna Reed, Erica Reighard, Christie Sever, Lydia Taylor, Courtney Tilton, Paul Toro Proces, Barb Zaborowski

Meeting Information

1. Motion to approve the minutes from the February 26, 2025 meeting was made by Courtney Tilton and seconded by Sherri Mack. The motion was approved unanimously.
2. The PI provided the following updates on the status of the project:
   a. The project will officially end on August 31, 2025, however, the LO is currently pursuing a no-cost extension that will allow the project to continue until August 2026 with a reduced budget.
   b. Y4 budgets are expected to be 40-50% of Y1 budgets, and should focus on successful activities and limit high-cost expenses including personnel, scholarships, etc.
   c. The additional project year will allow the LO and partners to explore additional sources of funding to continue PC4A-related activities.
   d. Partners are asked to confirm their participation in Y4 during their mid-year review meeting.
3. Partners were reminded to submit March invoices by April 10, and quarterly reports by April 16.
4. POGIL workshop registrations are due by March 20, 2025. Partners are asked to please encourage faculty to register and participate in the event.
5. Partners were asked to continue publicizing the upcoming PC4A Capture the Flag event. Students can register for the event at any point prior to March 28, 2025.
6. Partners were asked to continue sharing the PC4A Student Survey with students in targeted programs. Responses are due by March 31, 2025.
7. Partners provided the following updates:
   a. **BC3**: Spring scholarships were awarded to 19 students. A flyer is currently being developed for the upcoming Cybersecurity Conference, which will be held on April 10, 2025.
   b. **BUCKS**: The third round of Python training workshops will be held soon. Security+ and A+ bootcamps will be held this week, with roughly 10 students each. Course vouchers for summer will be purchased once the Y3 budget modification is approved.
   c. **WCCC**: Work continues to get the Pearson Vue testing center up and running. Staff attended the Connellsville CTC advisory committee meeting last week and will attend another committee meeting at Mon Valley CTC soon. An open house will be held next week, and PC4A information will be shared. Work continues on the cybersecurity and programming workshops that will be offered this summer.
   d. **MCCC**: A demonstration day was held with local high school students which included labs and hands-on activities. Another student passed their A+ certification exam, and two more are expected to test in the coming weeks. An event was recently held to showcase careers in STEM, which was attended by 120 middle school girls. Work to possibly re-open the Pearson Vue testing center has begun, and WCCC may be asked for their assistance with the process.

e. **PHCC**: A Network+ cert-prep workshop was offered to five students, and all five participants are expected to take their exam by early June. Five additional students have reached out about cert-prep workshops and exam vouchers. Co-PI Paonessa will be attending the CAE Symposium. Interviews for interns are planned for Friday.

8. The next meeting will be held virtually on April 9, 2025 at 3:00PM.
9. With no further business, the meeting concluded at 3:50 PM EST.

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag.