

# Minutes of the PC4A Biweekly Meeting

## Held Virtually on June 4, 2025 at 3:00 PM

**Members Present:** Jamie Bretz, Michael Caglia, Celisa Counterman, Waleed Farag, Maureen Farley, Kelli Gardner, Josh Hamilton, Sherri Mack, Greg Paonessa, Patricia Smallacombe, Robert Stefko, Lydia Taylor

### Meeting Information

1. Minutes of the May 7, 2025 meeting were approved with the following corrections: BC3 Updates were incorrectly marked as BUCKS updates.
2. Partners were reminded to submit invoices by the June 10, 2024 deadline. All documentation should be included in one PDF.
  - a. Partners inquired about final Y3 invoices, which are still due on September 10, 2025 regardless of the status of our NCE request.
3. As previously shared with partners, our No-Cost-Extension was informally approved by DoD STEM and has been sent to the grant office for final approval. If Y4 is funded, PC4A will need to focus efforts on establishing/updating affiliation agreements, as recommended by the funding agency.
  - a. Once we receive final approval of the NCE, partners will need to submit a Y4 Scope of Work, Budget, and Budget justification. Partners will be notified as soon as possible.
4. The PC4A website is now live with a new [Voices of PC4A](#) page and an updated [Previous Activities](#) page.
  - a. The Voices of PC4A page showcases written and video testimonials from students and faculty about the impact of the project and careers in cybersecurity.
  - b. The updated Previous Activities page can now be filtered based on partner, activity category, and time frame.
  - c. All partners are encouraged to review these pages and provide feedback.
5. The [Y3-Q2 Quarterly Newsletter](#) is now live on the website and will be distributed to members of the mailing list via email. Partners are encouraged to share the newsletter with their network.
6. Partners are asked to please send details for any upcoming events that can be included on the website and shared on social media.
7. Quarterly report templates will be sent to partners soon and will be due on Monday, July 14, 2025. Partners are reminded to include as much information and documentation as possible when submitting their reports.
8. The Virtual PC4A Annual Conference is tentatively scheduled for August 4, 2025 from 9:00am to 3:00pm. All partners agreed that this date would be acceptable.
9. The next partner meeting is scheduled for Wednesday, July 2, 2025 at 3:00p.m.
10. Partners provided the following updates:
  - a. **PHCC:** Interns have begun working and are focusing on supporting the Pearson Vue testing center, along with computer labs and upcoming events. Interns are also researching travel to DoD employer sites and may also get involved with activities at the senior center over the summer. Five students are currently registered for the upcoming summer cybersecurity event. An Advisory Board Meeting was held and feedback was collected from members on security analysts, cloud based computer, and software

development. Upcoming events include participation at the Appalachian Community College Conference, YMCA Youth Camp, and a Robotics event for Central Cambria. An additional Security+ cert-prep bootcamp may be offered.

- b. **WCCC:** Work continues with IT to establish the Pearson Vue Testing Center. Upcoming events include the Coding Camp and Cybersecurity Camp.
  - c. **BC3:** A career day was held at BC3 and information was shared with students to encourage them to consider cybersecurity as a career option. A Security+ bootcamp began in May and will run through June 20, 2025. Co-PI Sherri Mack will be presenting at the Appalachian Community College Conference. Interns are currently working at the new location in Lawrence County to help set up networks and security systems.
  - d. **NCC:** Two interns will continue working over the summer, and three or four students have maxed out on hours. The Robotics Camp planned for summer has not yet been finalized but more details will be shared soon.
  - e. **MCCC:** A hackathon was offered last week to students from local high schools. Promotional videos have been filmed and will be shared soon. A CompTIA A+ bootcamp was offered and 32 students participated. A new Director of Workforce Development has been hired and will be focused on reestablishing the Pearson Vue Testing Center. Changes have been made to the student bookstore and students will pay a flat fee for books, which may include certification-prep materials and vouchers. A Computer Science open house will be held for students in July. An additional CompTIA A+ workshop may be offered this summer. Candidates are being interviewed for open faculty positions.
  - f. **BUCKS:** The faculty Python workshop is currently wrapping up, and nine faculty are expected to take the certification exam. An Advisory Board Meeting was held last week and feedback provided was to encourage hands-on skills. Textbooks have been provided for two summer courses.
11. The next meeting will be held virtually on July 2, 2025 at 3:00PM.
  12. With no further business, the meeting concluded at 3:45 PM EST.

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag.