

Minutes of the PC4A Partner Meeting

Held Virtually on December 18, 2025 at 3:00 pm

Members Present: Josh Hamilton, Sherri Mack, Greg Paonessa, Donna Reed, Christie Sever, Robert Stefko, Lydia Taylor, Wally Zapotoczny

Meeting Information

1. Motion to approve the minutes of the November 20, 2025 meeting was made by Greg Paonessa and seconded by Sherri Mack. The motion passed unanimously.
2. Partners were thanked for sharing the certification survey with their students. So far, 141 submissions have been received. Partners were asked to make one last push for submissions as the survey will close on December 31, 2025.
3. Quarterly report templates were distributed to partners in early December. Partners were asked to share detailed information about their activities, and to include any documentation. Partners were asked to be sure to include any updates on transfer agreements as they are a main focus of the project in Y4.
 - a. Partners were asked to reach out if they need support getting new/updated agreements with IUP.
4. Partners were asked to discuss the best plan for offering a CTF this spring:
 - a. MCCC is planning a CTF for early April, and they are also offering a faculty development workshop to help faculty understand CTF competitions, how to facilitate them, prepare their students, etc.
 - b. Partners discussed the idea of having a beginner CTF event prior to the MCCC CTF event, which could also include high school students. All partners agreed this was a good idea.
5. Partners asked that a form be distributed to determine the best day/time for spring 2026 meetings.
6. Partners provided the following updates:
 - a. **BC3:** Les is currently offering the CompTIA Net+ bootcamp, with an estimated six students. Planning will begin soon to offer the 3rd Annual Cybersecurity Conference. Feedback regarding TestOut since the CompTIA purchase has been poor. TestOut will continue to be used through the spring, and changes may be made for subsequent semesters.
 - b. **PHCC:** Cert-prep workshop details were sent to students, and some seem interested in attending. Two students requested vouchers on their own, and faculty are working to get those distributed. Multiple students are interested in an internship, and intern selections will begin soon. AI tools have been incorporated into CS and IT classes. New AI-focused hands-on activities will be developed over the winter break.
 - c. **MCCC:** 13 out of 19 students showed up in person for the CompTIA A+ bootcamp so far. Students who complete the practice exam with an 80% or higher will be awarded an exam voucher. The CompTIA Security+ bootcamp will be offered in early January. Two intern positions are open and interns will be selected soon.
 - d. **WCCC:** An open house was held for the new makerspace at WCCC. Michael Caglia attended the Eastern Westmoreland occupational advisory board. The Pearson Vue

Testing Center is ready to open, just currently waiting on the contract to be signed by the WCCC president. A CompTIA A+ bootcamp will be held in the spring.

7. The next partner meeting will be held in January 2026, time TBD.
8. With no further business, the meeting concluded at 3:36 PM EST.

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag.