

**PC4A Biweekly Meeting**  
**December 18, 2025 at 3:00 PM**  
**Agenda**

**Previous Meeting Actions**

1. Approval of minutes from the November 20, 2025 meeting.

**Announcements/Updates**

1. **Cybersecurity Certification Survey**
  - a. 140 submissions have been received for the certification survey. Thank you to all partners for continuing to ask students to complete it. Please make one last push as the deadline is December 31, 2025.
2. **Quarterly Report Templates/Deadline**
  - a. Quarterly report templates were sent to all partners on December 1, 2025. Reports are due to the PM by **no later than January 16, 2026**. Please be sure to include as much detail as possible.
3. **Spring Capture-The-Flag**
  - a. Updates and plans for the Spring CTF will be shared.
4. **Spring 2026 Partner Meeting Schedule**
  - a. Partners will be asked to share their availability for monthly meetings during the spring 2026 semester.
5. **PC4A Partner Updates (activities since last meeting)**